



**Service Director – Legal, Governance and
Commissioning**

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Thursday 7 November 2019

Notice of Meeting

Dear Member

Corporate Governance and Audit Committee

The **Corporate Governance and Audit Committee** will meet in the **Meeting Room 1 - Town Hall, Huddersfield** at **9.00 am** on **Friday 15 November 2019**.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Corporate Governance and Audit Committee members are:-

Member

Councillor Will Simpson (Chair)
Councillor Kath Pinnock
Councillor Steve Hall
Councillor John Taylor
Councillor Paola Antonia Davies
Councillor Susan Lee-Richards
Councillor Martyn Bolt

When a Corporate Governance and Audit Committee member cannot be at the meeting another member can attend in their place from the list below:-

Substitutes Panel

Conservative

B Armer
V Lees-Hamilton
N Patrick
M Thompson
R Smith

Green

K Allison

Independent

C Greaves
T Lyons

Labour

E Hill
M Sokhal
M Kaushik
A Butt

Liberal Democrat

A Munro
A Pinnock
J Lawson
A Marchington

Ex Officio Members

Councillor Graham Turner - Cabinet Member (Corporate Services)
Councillor Elizabeth Smaje - Chair of Overview and Scrutiny Management Committee
Councillor Paul Davies – Chair of Standards Committee

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of the Committee

This is where Councillors who are attending as substitutes will say for whom they are attending.

2: Minutes of Previous Meeting

1 - 4

To receive and approve the Minutes of the previous meeting held on 13 September 2019.

3: Interests

5 - 6

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Deputations/Petitions

The Committee will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation.

6: Compulsory Review of Polling Districts and Polling Stations 7 - 20

To receive the report.

Contact: Sharon Salvanos, Electoral Services Manager.

7: Information Governance Annual Report 21 - 96

To receive the report.

Contact: Katy Deacon – Information Governance Manager and Data Protection Officer

8: External Audit Update

To receive a verbal update.

Contact: Grant Thornton External Audit s

9: Half Yearly Monitoring report on Treasury Management activities 2019/20

To receive the report.

Contact: James Anderson, Head of Accountancy Service
Rachel Firth, Finance Manager

10: Risk Management Update 97 - 100

To receive the report:

Contact: Martin Dearnley, Head of Risk & Internal Audit

11: Quarterly Report of Internal Audit Q2 2019/20 - July 2019- September 2019 101 - 120

To receive the report:

Contact: Martin Dearnley, Head of Risk & Internal Audit

12: Exclusion of Public

To resolve that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act.

13: Risk Management Update 121 - 136

For consideration in private because the information contained in it is exempt information within part 1 of Schedule 12A of the Local Government Act 1972 namely that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making.

Exempt Appendix in relation to item 10

14: Quarterly Report of Internal Audit Q2 2019/20 - July 2019- September 2019 137 - 150

For consideration in private because the information contained in it is exempt information within part 1 of Schedule 12A of the Local Government Act 1972 namely that the report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). The public interest in maintaining the exemption outweighs the public interest in disclosing the information and providing greater openness in the Council's decision making.

Exempt Appendix in relation to item 11.
